

“PLEASE DISTRIBUTE TO EACH ELECTED OFFICIAL”



CALL FOR NOMINATIONS FOR UBCM EXECUTIVE

June 2009

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. The members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to the UBCM between Conventions.

This circular is notice of the UBCM Executive nomination process, including information about the positions open for nomination and the procedures for nomination.

1. POSITIONS OPEN TO NOMINATIONS

The following Executive positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (five positions)
- Small Community Representative
- Electoral Area Representative

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

A candidate must be nominated by two elected officials from a UBCM member local government. The candidate must be an elected official of a UBCM member.

Background information on Executive duties for candidates is attached that sets out the main responsibilities and commitments of a UBCM Executive member.

A nomination and consent form is attached and should be used for all nominations.

The members of the 2009 Nominating Committee are:

- Director Susie Gimse, Immediate Past President, UBCM, Chair
- Chair Karen Goodings, North Central Local Government Association
- Councillor Kevin Flynn, Southern Interior Local Government Association
- Director Grace McGregor, Association of Kootenay & Boundary Local Governments
- Councillor Corinne Lonsdale, Lower Mainland Local Government Association
- Mayor Christopher Causton, Association of Vancouver Island and Coastal Communities

3. NEXT STEPS

The Nominating Committee reviews the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed on or about August 15, 2009.

To be included in this report, nominations must be received by July 31, 2009.

4. FINAL COMMENTS

The advance nomination process does not change the process whereby candidates can be nominated "off the floor" at the Convention. This nomination process provides for those who are interested in seeking office to be directly nominated prior to the Convention.

5. FURTHER INFORMATION

Additional copies of the consent form, related policies and duties of Executive members are available from the UBCM office (phone: 604.270.8226) or on the UBCM website at www.civicnet.bc.ca/convention/nominations and elections.

All other inquiries should be directed to:

Director Susie Gimse
Chair, UBCM Nominating Committee
c/o UBCM office
60-10551 Shellbridge Way
Richmond, BC
V6X 2W9

Chair email: sgimse@telus.net
Chair Ph: 604.902.0277

UBCM Ph: 604.270.8226
UBCM Fax: 604.270.9116
UBCM email: mcrawford@civicnet.bc.ca

6. SMALL COMMUNITY REPRESENTATIVE AND ELECTORAL AREA REPRESENTATIVE ELECTIONS

Those candidates running for Small Community or Electoral Area representative will be presented on the Thursday of the convention and **ONLY** representatives from small communities and electoral area directors will be able to vote for their respective representative.