



## **LOCATION, LOCATION, LOCATION...**

### **VCEC = Vancouver Convention and Exhibition Centre**

999 Canada Place Way

### **Waterfront = The Fairmont Waterfront Hotel**

900 Canada Place Way

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## **DELEGATE REGISTRATION**

Location: Coat Check, Convention Level, East Building, Vancouver Convention & Exhibition Centre:

**Monday, Sept. 28**

8:00 am to 5:00 pm

**Tuesday, Sept. 29**

7:00 am to 6:00 pm

**Wednesday, Sept. 30**

7:00 am to 4:30 pm

## **BOOKING GOVERNMENT APPOINTMENTS**

Instructions on booking meetings with provincial Cabinet during UBCM Convention week were circulated by the Premier's office to all UBCM members. UBCM cannot book these appointments for you, but does provide a space for the Government Appointments Desk on-site. This year, the desk will be located:

Monday /Tuesday: Main Lobby, East Building 8:30 - 4:00 pm

Wednesday: Exhibit Hall C, 8:30 - 4:00 pm

Thursday: Exhibit Hall C, 8:30 - 3:00 pm

Delegates attending Tuesday sessions should plan to check in at registration prior to the session start, as voting cards are contained in your delegate packages.

Late registration and registration changes will be processed by UBCM staff in the Box Office, Vancouver Convention & Exhibition Centre.

Partners Registration will be at a separate desk in the Main Lobby, Vancouver Convention & Exhibition Centre. All arrival at convention to receive instructions and updates.

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## **UBCM On-Line**

Shaw Communications is pleased to offer UBCM delegates **Shaw** High-Speed Internet services at this year's convention. A multi-terminal service, including printers, will be in the Main lobby-West of VCEC.

### **NOTE:**

To retrieve your e-mail, please speak to your ISP or your e-mail administrator to obtain instructions for accessing your e-mail from a remote location.

## **DELEGATE OFFICE SERVICES**

Young, Anderson is pleased to provide UBCM delegates with complimentary fax and photocopying services during Convention week.

The Office Services booth will be located: Main lobby, Convention Level, East Building

### **E-MAIL & OFFICE SERVICES HOURS:**

**Monday, Sept. 28**

8:00 am - 6:00 pm

**Tuesday, Sept. 29 to Thursday, Oct. 1**

8:00 am to 5:00 pm

**Friday, Oct. 2**

8:00 am to 12:00 noon

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## **UBCM Office**

From 8:30 am Monday, September 28, until noon, Friday, September Oct 1, UBCM will have an office set up on-site at Room 10, VCEC. Please use the following numbers for URGENT business only:

Phone: (778) 331-7605

Fax: (604) 647-7400

All other business can be directed to the permanent UBCM Office number (604) 270-8226, where voicemail will be operational and checked regularly.